



No.A.2-53/2014-NIB/1848

Dated: 16-09-2016

Office Memorandum

Sub: Filling up the post of Computer Operator in NIB – holding of Written Test-Reg.

Sir/ Madam,

With reference to your application for the post of **Computer Operator** in the Pay Band (PB-2) of Rs. 9,300-34,800 + . 4,200/- (GP) in NIB, you are required to appear for a written test on the scheduled date, time and Venue as under:-

Date : 08-10-2016
Time : 9.00 AM
Venue : Kendriya Vidyalaya,
Sector-24, Noida, U.P

2. A copy of the Admission Ticket is also enclosed in duplicate. You are required to fill up the same and paste a passport size photograph, duly self-attested by the applicant, in the appropriate space provided thereon. You may kindly note that without **the Admission Ticket and this letter, in Original**, you will not be permitted to appear for the written Test. You are required to bring with you any one of the ID proofs (PAN Card, Voter ID card, Driving License or Adhar Card etc.). Without identity proof, you will not be permitted to appear for the written Test.
3. The candidate should reach the Examination Centre as indicated above well before the scheduled time.
4. Please note that no request for change in date, time & venue of the Written Test will be entertained under any circumstances.
5. Your candidature is purely provisional based on the educational qualification and age criteria as furnished by you. However, the details scrutiny of your eligibility would be done at the final stage of the recruitment process. The mere fact that you have been called for this written test does not, in any way, guarantee that you will be selected.
6. A copy of the General Instructions to the candidates is enclosed.
7. Wishing you all the best for the examination.

Yours sincerely,

(P.C.P. Mahapatra)
Administrative Officer

Encl: as above



No.A.2-53/2014-NIB
NATIONAL INSTITUTE OF BIOLOGICALS
 (Ministry of Health & Family Welfare)
 A-32, Sector – 62, NOIDA – 201309 U.P.

Roll No. _____
 Application NO. _____

ADMISSION TICKET

(for appearing at the Written Test for the post of Computer Operator on 08-10-2016)
 Candidate should fill up the Admission form in his/her own handwriting.

Self-Attested
 Passport size
 Photograph

1. Name of the applicant _____
 (In block Capital letters)
2. Address: _____

(Signature of the Applicant)

Note: The Candidate is admitted to the written examination provisionally based on the age criteria and the educational qualifications furnished by him/her in the application. The detailed scrutiny of the eligibility of the candidate would be done only at the final stage of the recruitment process. As such, the candidature of the applicant shall remain provision till detailed scrutiny is undertaken and the candidate is found eligible in all respects. NIB would be at liberty to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post or if it comes to notice that the candidate has furnished false information. The decision of NIB shall be final in deciding the eligibility of the candidate. The mere fact that a call letter has been issued to the candidate and the candidate is allowed to appear in a written examination will not imply that his/her candidature has been finally cleared or that entries made by the candidate in his/her application have been accepted as true and correct.



No.A.2-53/2014-NIB
NATIONAL INSTITUTE OF BIOLOGICALS
 (Ministry of Health & Family Welfare)
 A-32, Sector – 62, NOIDA – 201309 U.P.

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Instructions to the Candidates

1. Candidates should bring the following items with them at the time of appearing for the examination:-
 - Admit Card
 - Ball Pen (Black Ink), HB Pencil, Scale, Eraser etc.
 - Admit card duly filled and signed at the space provided.
 - Photo Identity proof (Driving License, Voters ID, Passport, Adhar Card, PAN card etc.) in original for verification.
2. Candidates will not be allowed entry into examination hall without admit card & photo identity proof in original.
3. Candidates should reach the exam centre one hour before the scheduled time of examination.
4. Candidates are not allowed to carry any **textual material- printed or written bits of paper, mobile phone, electronic device or any other material into the examination hall.**
5. Candidate should not leave the Examination Hall without handing over their the original question booklet along with the answer sheet and rough sheets, if any, to the Invigilator on duty in the Room / Hall and sign the attendance sheet.
6. If candidates are found resorting to any malpractice/copying etc., strict action will be taken against them as per rules.
7. Candidates are not allowed to leave the examination hall till the end of the session.
8. No request for postponement of Written Exam, Change of Venue etc., on any ground whatsoever, will be entertained under any circumstances.

CANVASING IN ANY FORM WILL BE A DISQUALIFICATION